Summer Training - Time-Off request, Authorization and Consent

Instructions:

This form must be completed by a parent or guardian. Please indicate where your cadet will be during their time off, who is authorized to take your cadet off the training centre. Bring to training location.

1. CADET IDENTIFICATION

Cadet Name: _____ CIN: _____
Corps/Sqn: _____ Location: _____
Course: _____ CTC: _____

2. REQUESTED DATES

I request that this cadet be authorized for time-off (off base) on the following dates. If more dates are requested, please add the required information on the reverse.

Departure Date and Time: _____ Location: _____
Return Date and time: _____ Location: _____

Additional dates on reverse? Yes No

3. AUTHORIZED PERSONNEL IDENTIFICATION

Without prior arrangements, your cadet will not be released to anyone other than a parent, legal guardian, or people identified below. Government-issued Photo Identification is required when picking up a cadet. If you wish to authorize more people, please identify them on the reverse side of this page.

Name: _____ Relationship to Cadet: _____
Phone Number: _____ Driver's License Number: _____

Name: _____ Relationship to Cadet: _____
Phone Number: _____ Driver's License Number: _____

Additional dates on reverse? Yes No

4. UNSUPERVISED DAY TRIPS - FOR STAFF CADETS UNDER 18 ONLY

Staff Cadets may have the opportunity to take outings away from the CTC or activity site. These could be to a shopping mall or the nearest town, for example. Authority is granted for the above-named Staff Cadet to have unsupervised day trips away from the CTC.

Yes ◯ No ◯

5. DECLARATION

_____ _____
Parent / Guardian (Signature) Date

_____ _____
Parent / Guardian (Print Name) Phone Number

6. ADDITIONAL REQUESTED DATES (If required)

I request that this cadet be authorized for time-off (off base) on the following dates.

Departure Date and Time: _____ Location: _____
Return Date and time: _____ _____

Departure Date and Time: _____ Location: _____
Return Date and time: _____ _____

Departure Date and Time: _____ Location: _____
Return Date and time: _____ _____

7. ADDIONAL AUTHORIZED PERSONNEL IDENTIFICATION

Without prior arrangements, your cadet will not be released to anyone other than a parent, legal guardian, or people identified below. Government-issued Photo Identification is required when picking up a cadet.

Name: _____ Relationship to Cadet: _____
Phone Number: _____ Driver's License Number: _____

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